

Public Access: Complete MySD Personal Profile

1

Navigate to https://my.sdbmoe.gov/public_dashboard to access your Public Dashboard. Click "**Personal Info**"

The screenshot displays the SDBMOE Licensee Public Dashboard. On the left is a blue sidebar with the title 'SDBMOE Licensee' and two menu items: 'Home' and 'Public Dashboard'. The main content area is divided into three sections. The top section is titled 'Personal info' and contains a profile card for a 'Training Module' with the name 'Public'. The card includes a placeholder for a 200x200 profile picture, an address (321 guide avenue, Sioux Falls, SD 54821), and an email address (training102@lakenology-test.com). Below this is a 'My quick links' section with five buttons: 'Personal Info' (highlighted with a green circle), 'EMS CE Course Application', 'Start a New Application', 'Third Party Payment', and 'Start a New Corporation'. The rightmost section is titled 'Previous orders' and contains a table with columns for 'View Details', 'Order Number', and 'Date'. The table is currently empty, displaying the message 'No records to display.'

2

Review personal information and revise as needed. Click "**Submit Personal Information**"

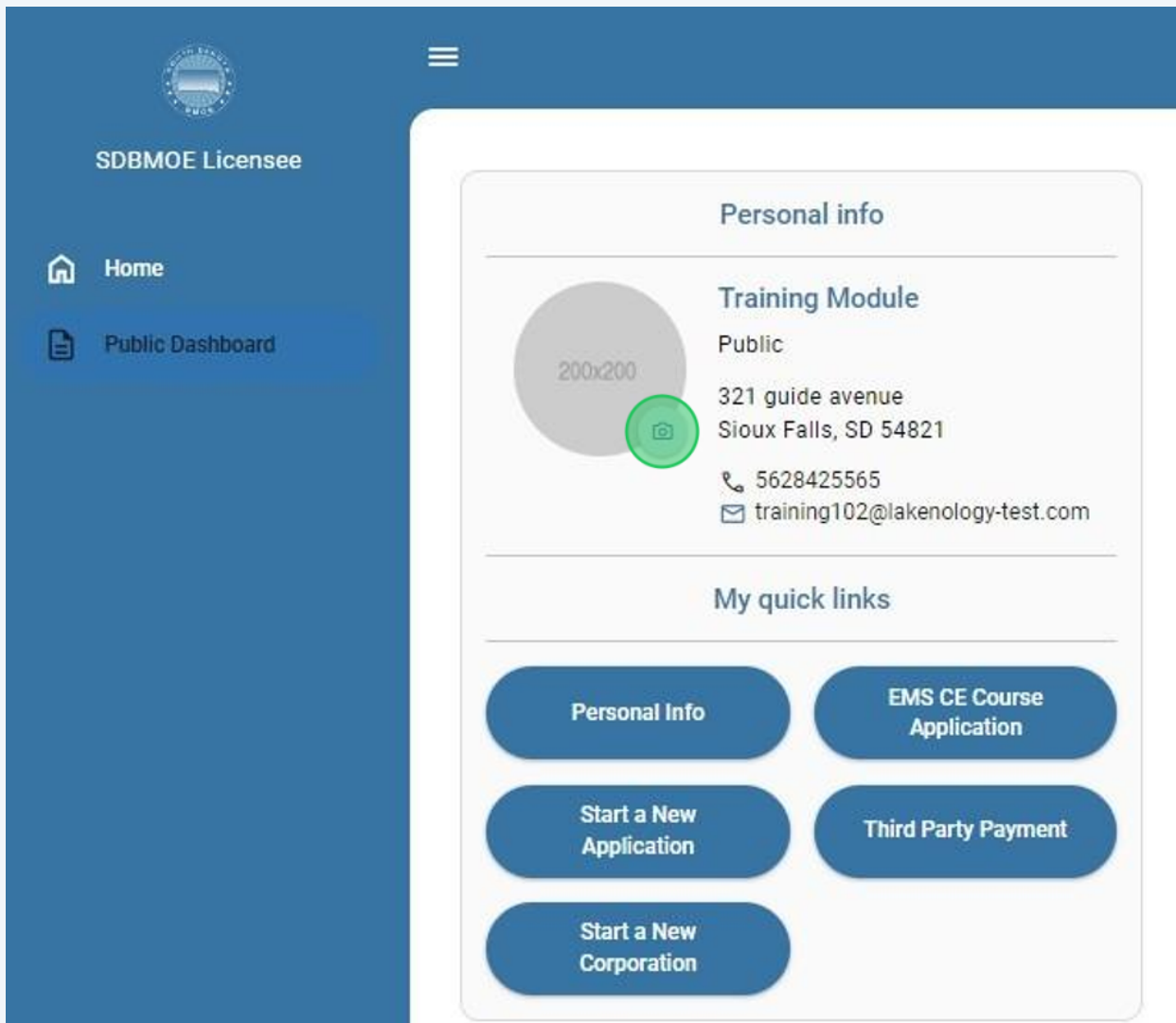
The screenshot shows a user interface for a licensee. On the left is a blue sidebar with a logo at the top, the text "DE Licensee", and a "Dashboard" link. The main content area has a blue header with a hamburger menu icon, the text "Hello, Training Module!", and a "Log out" link. Below the header is a "Personal Information" form with the following fields:

- First Name: Training
- Last Name: Module
- Street Address: 321 guide avenue
- City: Sioux Falls
- State: SD
- Postal Code: 54821
- Country: US
- Email: training102@lakenology-test.com
- Phone Number: 5628425565

At the bottom of the form is a blue button labeled "Submit Personal Information", which has a green circle highlighting the word "Personal".


3

Your updated personal information now displays on your dashboard. Click the **camera icon** and upload your photo from a file stored on your computer



4


Your Personal profile information is now complete. Please review for accuracy

 SDBMOE Licensee

Home

Public Dashboard

Personal info



Training Module
Public
321 guide avenue
Sioux Falls, SD 54821
5628425565
training102@lakenology-test.com

My quick links

- Personal Info
- EMS CE Course Application
- Start a New Application
- Third Party Payment
- Start a New Corporation